

FAIRLINGTON MEADOWS COUNCIL OF CO-OWNERS MINUTES OF  
THE BOARD OF DIRECTORS' WORKSHOP ON CAPITAL NEEDS

SOUTH FAIRLINGTON COMMUNITY CENTER  
3308 S. Stafford Street, Arlington, VA 22206  
May 7, 2018

**IN ATTENDANCE**

Lisa Farbstein	President
Mary Ellen Finigan	Vice-President
John Sitton	Treasurer
Nick Slabinski	Assistant Treasurer
Craig Robbins	Maintenance Manager
Sabiha Noorzai-Barbour	CMC Portfolio Manager

**CALL TO ORDER AND QUORUM**

Ms. Farbstein called the meeting to order at 11:32 a.m. A quorum was established.

**APPROVAL OF AGENDA**

The agenda was approved by unanimous consent.

**DISCUSSION**

The Board discussed capital needs for Fairlington Meadows, discussed prioritization of capital needs and discussed capital budget funding for those needs.

Using the "Eisenhower Matrix," the Board categorized capital needs as follows:

- Under the heading of Important and Urgent needs: basketball court repairs, chimney repairs, gutters/downspout replacements, roof replacements, replacement of electrical cables, replacement of electrical meters, replacement of sewer laterals, sidewalk repairs and scoping the sewer lines.
- Under the heading of Important and Less Urgent needs: exterior painting, masonry repairs, fence replacement
- Under the heading of Less Important and Urgent: replacing playground mulch, replacing the tennis court.

- Under the heading of Less Important and Less Urgent: B-building carpets, B-building mailboxes, fence painting, maintenance shop upgrade, striping of parking lots, repairing parking lot cracks, replacing playground equipment, replacing signs at the entryway of each court, pool white coating, pool cover replacement, pool tile replacement, pool fence replacement, pool furniture replacement, installation of new pool deck and shade.

## **ADJOURNMENT**

By unanimous consent the meeting was adjourned at 1:35 p.m.