

**FINAL Fairlington Meadows Condominium Special Board Meeting
Virtual Zoom Meeting
Monday, March 4, 2024
7:00 PM – 7:30 PM**

BOARD MEMBERS PRESENT

Donald Spamer, President
Charles Monfort, Vice-President
CA Rector, Treasurer
Frona Adelson, Secretary
Joe Spytek, Member at-Large

MANAGEMENT PRESENT

None

OTHERS PRESENT (3)

Chuck E.
David A.
Robin H.

CALL TO ORDER

Donald Spamer called the meeting to order at 7:01PM.

APPROVAL OF AGENDA

Motion: Donald Spamer **proposed** to amend the agenda to include a discussion of the lawn remediation work completed by Katchmark in Court 14 following the roof installation. It was seconded by CA Rector. It was passed by unanimous consent.

MATTERS FOR BOARD DECISION:

Motion: Donald Spamer moved to approve the Culbertson contract in the amount of \$6,960 to repair the brick façade at 3439 B1 S. Stafford Street. It was seconded by CA Rector. It was passed by unanimous consent.

Motion: Donald Spamer moved to approve the Katchmark contract in the amount of \$1300 to do repair work at 3466, 3464, and 3419A S. Stafford Street. It was seconded by Joseph Spytek. It passed by unanimous consent.

MATTERS FOR BOARD DISCUSSION:

Discussion of the lawn remediation work completed by Katchmark in Court 14 following the roof installation ensued. Work was completed by Diamond Cutter Landscaping as part of the roofing contract. CA Rector to draw up a letter to Katchmark asking them to do further landscaping repair in Court 14.

OPEN FORUM:

Robin H. related that Ricky Henderson, Maintenance Manager had not yet seen the inside of his unit. He believes this needs to happen prior to bidding on a contract to repair the brick. He also agreed that the lawn in Court 14 needed additional landscaping repair.

ADJOURNMENT

MOTION: Donald Spamer moved the **motion** to adjourn the meeting at 7:21PM. The motion was **seconded** by CA Rector, and **passed** by unanimous consent.

Respectfully submitted by Frona Adelson, Board Secretary.